

**FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 428-8713

Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: March 26, 2003
2. COMMODITY NAME: Elevator Inspection
3. CONTRACT NUMBER: 103-01smc
4. SUPERCEDES: 96-11-26mw
5. CONTRACT PERIOD: June 1, 2003 through May 31, 2004
6. RENEWAL OPTIONS: One (1) One Year Term remaining
7. CONTRACTOR: Omni Elevator Company, Incorporated
FIN# 52-175-9294 8214 Rockdale Avenue
FC VN 638173 Baltimore, MD 21244-2961
PH 410-521-3200 FX 410-521-0625
8. TERMS: Net 45
9. DELIVERY: Annual and routine six-month inspections
10. FOR FURTHER INFORMATION CONTACT: Susan Monaco, CPPB
PH (540) 428-8713
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Susan R. Monaco, CPPB
Senior Buyer, FCG&PS Procurement

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, service description and price for service, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, one (1) one-year term remains on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty (60) days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to the firm, fixed prices as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

**CONTRACT #103-01smc, Elevator Inspection
Contract Fee Schedule**

<i>Location</i>	<i>Elevator Model/Description</i>	<i>Contract Inspection Fee</i>
Fauquier High School 705 Waterloo Road Warrenton, VA	Dover: two elevators, two floors Car #1: located near cafeteria Car #2: located in the 100 wing	\$ 50.00/each annual \$ 50.00/each six-month
Warrenton Middle School 244 Waterloo Street Warrenton, VA	Dover, one elevator, three floors	\$ 50.00/annual \$ 50.00/six-month
Taylor Middle School 350 E. Shirley Avenue Warrenton, VA	Dover, one elevator, three floors	\$ 50.00/annual \$ 50.00/six-month
Liberty High School 6300 Independence Avenue Bealeton, VA	Otis, one elevator, two floors	\$ 50.00/annual \$ 50.00/six-month
New Courthouse, Circuit Court 40 Culpeper Street Warrenton, VA	Dover, two elevators, six floors Car #1 is the left hand unit Car #2 is the right hand unit	\$ 50.00/each annual \$ 50.00/each six-month
Old Courthouse, General District Court 5 Court Street Warrenton, VA	Dover, one elevator, three floors	\$ 50.00/annual \$ 50.00/six-month
Main Library 11 Winchester Street Warrenton, VA	Dover, one elevator, three floors	\$ 50.00/annual \$ 50.00/six-month
SPR Building 320 Hospital Hill Warrenton, VA	Otis, one elevator, five floors	\$ 50.00/annual \$ 50.00/six-month
John Marshall Building, Juvenile Probation 9 Court Street Warrenton, VA	Dover, one elevator, four floors	\$ 50.00/annual \$ 50.00/six-month

**Metropolitan Washington Council of Governments
Rider Clause**

**USE OF CONTRACT (S) BY MEMBERS COMPRISING THE METROPOLITAN WASHINGTON COUNCIL
OF GOVERNMENTS PURCHASING OFFICERS' COMMITTEE.**

- A. If authorized by the bidder(s), resultant contract(s) will be extended to any or all of the listed members as designated by the bidder to purchase at contract prices in accordance with contract terms.
- B. Any member utilizing such contract(s) will place its own order(s) directly with the successful contractor. There shall be no obligation on the part of any participating member to utilize the contract(s).
- C. A negative reply will not adversely affect consideration of your bid/proposal.
- D. It is the awarded vendor's responsibility to notify the members shown below of the availability of the Contract(s).
- E. Each participating jurisdiction has the option of executing a separate contract with the awardee. Contracts entered into with a participating jurisdiction may contain general terms and conditions unique to that jurisdiction including, by way of illustration and not limitation, clauses covering minority participation, non-discrimination, indemnification, naming the jurisdiction as an additional insured under any required Comprehensive General Liability policies, and venue. If, when preparing such a contract, the general terms and conditions of a jurisdiction are unacceptable to the awardee, the awardee may withdraw its extension of the award to that jurisdiction.
- F. The issuing jurisdiction shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to that jurisdiction by the awardee.

In the pricing section of the contract:

BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:

YES NO JURISDICTION

<u>X</u>	_____	Alexandria, Virginia
<u>X</u>	_____	Alexandria Public Schools
<u>X</u>	_____	Arlington County, Virginia
<u>X</u>	_____	Arlington County Public Schools
<u>X</u>	_____	Bowie, Maryland
<u>X</u>	_____	College Park, Maryland
<u>X</u>	_____	Culpeper County, Virginia
<u>X</u>	_____	District of Columbia
<u>X</u>	_____	District of Columbia Public Schools
<u>X</u>	_____	District of Columbia Water & Sewer Authority
<u>X</u>	_____	Fairfax, Virginia
<u>X</u>	_____	Fairfax County, Virginia
<u>X</u>	_____	Fairfax County Water Authority
<u>X</u>	_____	Falls Church, Virginia
<u>X</u>	_____	Frederick County, Maryland
<u>X</u>	_____	Frederick County Public Schools
<u>X</u>	_____	Gaithersburg, Maryland
<u>X</u>	_____	Greenbelt, Maryland
<u>X</u>	_____	Herndon, Virginia
<u>X</u>	_____	Loudoun County, Virginia
<u>X</u>	_____	Manassas, Virginia
<u>X</u>	_____	Maryland-National Capital Park & Planning Comm.

YES NO JURISDICTION

<u>X</u>	_____	Metropolitan Washington Airports Authority
<u>X</u>	_____	Metropolitan Washington Council of Governments
<u>X</u>	_____	Montgomery College
<u>X</u>	_____	Montgomery County, Maryland
<u>X</u>	_____	Montgomery County Public Schools
<u>X</u>	_____	Prince George's County, Maryland
<u>X</u>	_____	Prince George's Public Schools
<u>X</u>	_____	Prince William County, Virginia
<u>X</u>	_____	Prince William County Public Schools
<u>X</u>	_____	Prince William County Service Authority
<u>X</u>	_____	Rockville, Maryland
<u>X</u>	_____	Stafford County, Virginia
<u>X</u>	_____	Takoma Park, Maryland
<u>X</u>	_____	Vienna, Virginia
<u>X</u>	_____	Washington Metropolitan Area Transit Authority
<u>X</u>	_____	Washington Suburban Sanitary Commission

Omni Elevator Company, Inc.
VENDOR NAME